**St Michael’s CE Bamford Primary School**

**Online Learning Code of Conduct for Parents.**

At St Michael’s, we believe that the educational benefits to pupils from access to the internet far outweigh the possible disadvantages and as such, we encourage pupils to make use of technology, including educational resources available on the internet.

To guard against accidental access to materials which are inappropriate in school, we use a filtered internet service specially designed for use in schools and provided by Rochdale LA in conjunction with EDIT and a local IPS provider. All activity on the school’s internet, devices and online learning platforms is monitored and anything can be retrieved, even after it has been deleted. However, it is not possible to provide 100% assurance that pupils will not accidentally come across material which would be inappropriate.

Therefore, before they access school’s internet, devices, and online learning platforms, we ask that all pupils and their parents read our Online Learning Code of Conduct.

**Use of Devices/Internet in school:**

I understand that my child:

* Will learn and create online and will also communicate and collaborate with other pupils within their class/the wider school
* Must only the software/apps/websites that are appropriate for use in school
* Must treat the school’s electronic devices and learning platforms with respect and must behave appropriately online
* Must not bring their own electronic devices into school. If they are found with an electronic device, it will be confiscated, and I will be called to collect it

**Remote Learning at Home:**

I understand that:

* Teachers will set work online through Microsoft Teams and that it is my responsibility to support this by ensuring that my child knows what needs to be completed and when
* When accessing online/remote learning, children should be supervised and reminded to only access work provided by their teacher including websites specifically suggested by the teacher
* My childcan only contact their class teacher by messaging on the VLE or speaking to them on Teams. I can contact them on the school email address for support with learning.
* Teachers will respond to comments from pupils on the VLE and emails from parents on Mon-Fri during the hours of *9.00am – 3.30pm*
* Normal classroom standards of behaviour are expected and that if these are not adhered to, access to these online learning may be removed.
* My child will attend Teams lessons, where they can be seen and heard by their teacher, classmates and possibly other parents. On these occasions:
  + Appropriate clothing must be worn, including any family members in the background
  + Appropriate language must be used, including any family members in the background
* My child must not take screen shots/recordings of the any online lessons/content provided and that that no images/videos of online learning should be shared, either within or outside the Microsoft Teams
* *Sometimes it may be necessary for a member of staff to arrange a one to one video call with my child. If this is required, prior agreement will be obtained from myself and the head teacher or deputy. This will be at a pre-arranged date and time and I, or another trusted adult nominated by me, must remain in the room while the call takes place.*
* I should ensure that the household has a stable internet connection to avoid disruption to my child’s learning

**Code of Conduct Agreement**

As a parent or guardian, I have read and understood the Online Learning Code of Conduct for Parents. I have also read the Online Learning Code of Conduct for Pupils and have discussed this with and explained it to my child. I understand that if my child fails to follow the Online Learning Code of Conduct, their individual access to school devices, internet and online learning platforms will be withdrawn, and I will be informed.